

# FRIDAY MEMO

*LEARNING FOR A SUCCESSFUL FUTURE*

## Term 3 Week 9

### MONDAY 14 AUGUST:

- ❖ Full School Assembly
- ❖ Team Meetings

### TUESDAY 15 SEPTEMBER:

- ❖ Underfloor Insulation Installation: Rooms 16, 17, 18, 19, 20, 21, 22
- ❖ Finance Meeting
- ❖ North Shore Cluster Zone Speech Finals Greenhithe School - 6pm: Kieran Cordelle Room 1 representing the school
- ❖ Rubbish Free lunch
- ❖ Staff Meeting: Admin/Curriculum Map Term 4 then break out into Teams
- ❖ PTA Meeting moved to Tuesday 22 September

### WEDNESDAY 16 SEPTEMBER:

- ❖ Wheels/Walk on Wednesday – WOW
- ❖ Year 1 Junior Showcase: Matinee 1.45pm  
Evening 5.30pm (arrive)  
6.00pm (start)  
7.10pm (finish and pick up)
- ❖ Unit Holders Meeting: 3.15pm catch up.

### THURSDAY 17 SEPTEMBER:

- ❖ Rippa Rugby Finals
- ❖ Rubbish Free Lunch
- ❖ Management Meeting

### FRIDAY 18 SEPTEMBER:

- ❖ PTA Quiz Night: Takapuna Cricket Club



**GROUNDS DUTY  
ROOMS  
8 & 22**

### GENERAL BUSINESS

- ❖ **Under Floor Insulation:** May be minor noise issues (stapler)
- ❖ **Teacher Aide groups:** To end of Term 3 at the end of week 9 (funded students only).
- ❖ **Duty roster for juniors during showcase Week 9 Y1:** Timetable on desk in office.
- ❖ **Year 1 Showcase:** If attending, please help with costumes, ticketing, etc (as needed).
- ❖ **Hall walls/display board replacement:** Tuesday 22 to Thursday 24 September - this will affect use of the hall in the last week of term.
- ❖ **Attendance:** Print outs in baskets (Term 3 weeks 1 to 8) please note known reasons for absence and return to Yolanda.
- ❖ **Children's Safety:** Reminder that Year 1-3 children running messages need to work in pairs. Green and Yellow notes are working well.
- ❖ **Yellow Cards** requests for classroom supplies: before school, morning tea or lunchtime by the teacher.
- ❖ **School Website:** Audrey and Rodger are currently updating the school website with a new provider, as the contract for the previous supplier has expired.

- ❖ **Resignation:** Philippa Kelsall has resigned from her position as Team Leader effective from Term 1 2016. Philippa will continue with .4 Reading Recovery.
- ❖ **Phil Weston:** Phil's contract with SPS finishes at the end of Term 3. Phil will come in on Friday the 25<sup>th</sup> of September at morning tea. Rodger is organizing a gift.
- ❖ **Updates to procedure for borrowing from National Library next year:** Angela (see over)

## **Any other General Business**

## **Acknowledgements**

*Thanks, Virginia*

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### **Updates to procedure for borrowing from National Library next year**

Hello all

We have recently received more communication from National Library. It is still vague and lacking in some essential details but better for you than before.

Essentially there will be 2 whole school loans per year but you will be able to specify what topics you want covered at what level and whether you want some for 'reading engagement.'

Someone will need to coordinate;

- the loan,
- the distribution to staff; and
- their collection at an agreed time (i.e. we may not want to keep the entire loan for the whole half year period)

**and** it would be good to combine suggestions for a system for this - as it is just twice a year it hopefully will not turn out to be a drama.

- ❖ Our school will be limited to a total of up to 640 titles per loan.
- ❖ Initial loans can be ordered from December through to February.
- ❖ They will continue to 'work towards' providing online resources.

More info here and the email address to give feedback;

[S2Stransformation@dia.govt.nz](mailto:S2Stransformation@dia.govt.nz)

The email address for the transformation project

<http://schools.natlib.govt.nz/about/service-changes-2016>

and

<http://schools.natlib.govt.nz/sites/schools.natlib.govt.nz/files/Integrated-Services-Model.pdf>

SLANZA (School Library Association of NZ Aotearoa) will continue to work on this. One of the pilot schools is Rangitoto College so SLANZA Auckland will continue to get information from them.

We have a meeting next week and I will pass on any useful information from that.

There will also be more information issued in November.

I have also met with 3 local primary school librarians who are willing in theory to share resources but this has not been discussed with Principals or BOTs yet.

Angela